GovRAMP Box portal evidence submission.

* Include **date/time stamp** on all documents and screenshots where applicable.
* Description – Include a narrative on how the artifact supports the control requirement(s).
  + For example, AC-2(j)- description and evidence/screenshot supporting a quarterly review for privileged accounts access and an example of an annual review for all other users (non-privileged).
  + Attach as many screenshots needed to support how the control is being met.
  + The same evidence can be uploaded for multiple controls where applicable.

Other forms of documents can be uploaded to the folder as in policies, procedures, scans, etc.

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| --- | --- |
| Control ID AU-11 |  |
| Description:  Retain audit records for [Assignment: organization-defined time period consistent with records retention policy] to provide support for after-the-fact investigations of incidents and to meet regulatory and organizational information retention requirements. | *Control Implementation Statement; evidence references* |